

CITY OF BRISBANE

Agenda Report

TO: City Council via City Manager

FROM: Parks & Recreation Director

SUBJECT: Community Park Permit Application

DATE: Meeting of May 3, 2010

CITY COUNCIL GOALS

- To...promote recreation....and passive uses related to parks.

PURPOSE

To present application to City Council for their review and determination.

RECOMMENDATION

City Council approve the attached Community Park Day Use Permit Application (Attachment A) from Marcela Aver for use of the Community Park picnic tables and grassy areas for a family picnic on Sunday, June 27, 2010.

DISCUSSION

The attached permit application states that they anticipate 108 guests to attend the function. Our Community Park Policy requires City Council approval of permit requests for more than 100 people. The event will last four hours and requires no staff set up time.

FISCAL IMPACT

Per our Community Park Policy, the applicant will be paying \$224 in use fees for the event. Other than the posting of the event and event clean up by staff, there is no other direct financial impact for this event.

MEASURE OF SUCCESS

- Successful event for private resident use of a public park at minimal impact to other users.

ATTACHMENTS:

A – Community Park Application


Parks & Recreation Director


City Manager

COMMUNITY PARK DAY USE PERMIT APPLICATION

Recycling Encouraged — Use Designated Containers in the Park

BRISBANE PARKS & RECREATION DEPARTMENT
50 PARK PLACE, BRISBANE, CA 94005
FOR RESERVATIONS 415 / 508-2140
NON-EMERGENCY CITY ASSISTANCE 415 / 467-1212

1. **RESERVATION REQUEST**

Contact Person/Organization: Marcela Aven Date: 4-22-10

Day Phone: _____ Evening Phone: _____

Address: 149 Monterey St.

City: Brisbane State: Ca. Zip: 94005 CDL#: _____

2. **EVENT**

Area(s) Requested (refer to map for locations): 1 2 3 4 Tables: A B C D (please circle all that apply) **Gazebo**

Date: June 27, 2010 Day of Week: Sunday

Starting Time: (include time for set-up) 12:00 p.m. Ending Time: (include time for clean up) 4:00 p.m.

Number attending under 18 years old: 30 18 - 20 years: 40 21+ years: 38

3. **Describe your event.** Include nature of event and specific description of use of park (include any music, barbecues, games such as croquet or badminton, jump house, piñatas, food service, entertainment, tents, booths, fund raising activities, special signs, etc.). **Use of grassy area may require an additional fee.**

Music, barbecue, games, volleyball

Grass area (west)

5. **NOTICE:** This is a legal document which limits our liability, please read carefully! By Signing this document you state that (1) you assume all risk of injuries from participation in this activity, (2) you release the City of Brisbane, its officers, employees, agents, and servants from all liability arising out of your participation in this activity. I. **ASSUMPTION OF RISK:** I voluntarily participate in the activity described in the Brisbane Community Park Use Permit, fully aware of the dangers and risks involved and knowing that the City of Brisbane does not guarantee the construction, condition, or safety of the facilities or the equipment, not the supervision of the activity by its officers, employees, agents, and servants. I expressly assume the risk of all loss, damage or injury from my participation in or presence at the said activity. II. **RELEASE OF LIABILITY:** In consideration for the opportunity to participate in this activity and the services provided by the City of Brisbane, I (on behalf of myself, my heirs, assigns, and legal representatives) release the City of Brisbane, its officers, employees, agents, and servants from any liability arising out of my participation in or presence at the described activity in the Brisbane Community Park Day Use Permit. I expressly absolve the City of Brisbane, its officers, employees, agents, and servants of liability for their negligence.

Applicant's Signature: Marcela Aven

OFFICE USE ONLY

Received:

Date: _____ By: _____

Approved:

Date: _____ By: _____

Issued:

Police: _____

Attendant: _____

Fees:

Tables: \$ 144.00 Grass Area: \$ 80.00

Gazebo: \$ _____ Gazebo Dep: \$ _____

Total Fees: \$ 224.00

Grass Area Assigned: _____

Cr Card / Cash / Ck# _____